

# Minutes of the Parish Pastoral/Liturgy Committee Meeting for St Mary's Mt Albert Parish

**Tuesday December 12 2023, 7.00pm**

Present:

Fr Rob O'Brien, Sheila White, Margaret Marshall, Paul Marshall, Tom Butchard, Cathy Southern, Lovlin Franswah, Joe Brownfield, Ramona Cobb, and Phil Marshall

Apologies: Dave Wood, Amy Smith

## Opening Prayer

- Father Rob

## Approval of Previous Minutes

- Approved by Father Rob, Seconded by Phil Marshall

## Matters Arising from Previous Meeting

- None

## Correspondence

- None

## Property

- • New carpet has been laid. Final tidy-ups will be completed in the new year. The carpet was a little over budget because of additional floor grinding requirements. Thanks to all those who helped prepare the church for the carpet installation.
- • A new sound system will be installed before Christmas
- • The location of the Tabernacle is to be determined once we have settled in with the new church layout.
- • The kitchenette installation in the presbytery is almost complete. It will be completed in the coming week.
- • Upgrades to the presbytery veranda will be completed in December.

## Finance

- No updates

## Caring Committee

- Busy, particularly with Christmas approaching.

## Marist Primary School

- No updates

## Liturgy Committee

- Preparations for Christmas. We need to confirm the Music and Musicians' arrangements for Christmas celebrations.
- Christmas Masses will be at 6 pm, midnight on Christmas Eve, and 9 am on Christmas Day. Usually, Dianne McArdle coordinates 6 pm Mass arrangements. Need to confirm whether Dianne is available this year.
- Sunday Masses throughout January will be at 9 am and 5.30 pm.  
**Action Item:** Father Rob will follow up with Johanna to confirm Music and Dianne's availability to coordinate

6 pm Mass arrangements.

## Other Items Youth Group

Joe summarized his follow-up recommendations for re-establishing the Youth Group. These included the following:

- Extending the age range to include younger children as they complete the sacramental program. Initially, target the younger children (8 to 12 years old) and then extend with an additional group to include youth (13 to 17 years old) as the program establishes itself. Engage support from St Peters and Marist students to help with activities (Music, etc.), which could provide service hour credits.
- Field a survey in the new year to ascertain adult support and likely child/youth engagement. The program will likely need at least ten adults to kick it off. We proposed to field the survey with parishioners and parents at church, in the Sacramental classes, and through the school.

**Action Items:** Plan for fielding survey during the Sacramental Program.

## Children's Sacramental Program

The program will start with an information morning on Sunday, February 4, the Sacrament of First Reconciliation on Wednesday, February 28, and the Sacraments of Confirmation and First Eucharist on Sunday, May 19.