

MINUTES

St Mary's Parish Council Meeting

Date: 7pm, Wednesday 1st August 2018

Apologies: Dianne McArdle, Shamini Pushparaj, Rodney Fernando, Paul Marshall, Joe Brownfield, Elmira Curin

Present: Fr Philip Lakra, Fr Ranjit Ekka, Sr Marie Therese, Lisa Day, Anna Jared, Tapinga, Jesse Chittilapally, Dave Wood, Lisa Hyde

Meeting Opened: - with a prayer led by Fr Philip Lakra

Correspondence in: Nil

Correspondence out: Nil

Matters Arising:

Welcome new PPC members - Dave & Tapinga

Welcome Fr Ranjit

1) Need a new Chairperson – No nominations at present. Postponed until next month due to large number of members absent tonight.

2) Jesse to check Liturgy Committee representative for PPC Lovelin

3) Fit for Mission – *At every Parish Council meeting, the Agenda will include discussion of what pastoral activities have been undertaken by St Mary's Parish as well as suggestions/ideas on ways the Parish can further help our community.*

Jesse to email details/report & invite DPC Chair Frederik to next meeting, PPC need to support Dianne, still need volunteer/s to write report and support caring committee as per last month's minutes. Can we get a "job description" from Dianne for potential volunteers. Anna happy to do the report but more support needed.

Can PPC help Dianne with making hot meals – should we try group cooking session like primary school, do we need a bigger freezer for storage?

4) AGM

– Follow up questions re vehicle expenses & other specific expenses (for Finance committee, Dianne to follow up). ACTION: Finance Committee to publish financial reports and advertise it's availability at Mass announcement/bulletin notice at the end of each year instead of waiting until AGM. Forward inquiry on to Finance Committee.

5) Signage review – Statue of Mary: move sign to edge of garden so not attached to statue and clearly visible.

6) PPC Minutes – to be published on Parish website and Church noticeboard with highlights announced at each Mass.

7) New email accounts for PPC chair & secretary now set up

8) Working Bee this Sunday – Jesse has a list of tasks, Jesse to bring BBQ (food provided by PPC), Youth Group to fundraise via babysitting, bring tools from home to help. **Apologies:** Dave, Anna. **Actions:** Jesse to email the rest of PPC info to bring tools etc

9) Baptismal Font – Ross Courtney making inquiries. Anna to ask her brother for advice.

10) Thank you cards for Sacramental Programme – Johanna needs a list of who to send to (Bishop, Priests, B&T Marquee, volunteers, Youth Group, etc). **Action:** Fr Philip to make list.

11) Anointing of the Sick Mass 10am Saturday 11th August – PPC to organise morning tea, PPC volunteers to prepare and serve food, ? bring a plate, Jesse to email everyone.

12) Presbytery keys – Many people have keys and Father's feel uncomfortable with people coming in outside of office hours without knocking/ringing bell. Action: List of who has which keys requested. Ask key users to ring the bell first, ? reduce access to keys, reduce disturbances and separate areas more clearly.

13) Emails from Committees – group vs individual emails/contacts for communication

14) Need PPC member to give summary this Sunday at 8am Mass unless Fr Philip can do. Anna to type up key points.

15) To take turns for opening and closing prayers in future meetings

Next Meeting: 7pm Wednesday 5th September 2018

Meeting Closed: 8:45pm with a prayer by Sr Marie Therese